

GOVERNMENT OF GILGIT-BALTISTAN

GILGIT-BALTISTAN SPORTS BOARD (GB-SB)



BIDDING DOCUMENTS

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No. Sports-5(54)/2020
GOVERNMENT OF GILGIT-BALTISTAN
GILGIT-BALTISTAN SPORTS BOARD

Satellite Town Shahrah Quaid-e-Azam, near Lalik Jan Stadium Jutial, Gilgit.

TENDER NOTICE

Tender for procurement of under-mentioned items needed for Sports Board Gilgit-Baltistan are hereby invited from the eligible Government contractors / firms on the date & time mentioned below which will be opened by the undersigned in presence of bidders or their representatives: -

S #	Name of Item	Last Date /Closing Time of receipt Tender Documents	Date & Time for Opening of Tender	
			Date	Time
1	Supply of Sports Gears (Lot-A).	15-09-2026 (11:00 am)	15-09-2026	11:30 am
2	Printing of Promotional Material (Lot-B).		15-09-2026	12:00 pm

Complete tender documents can be obtained / collected from the office of the Director Sports Board Satellite Town, Wahadat Colony, Shahrah Quaid-e-Azam, Jutial, Gilgit during office hours on Monday to Friday (09:00 to 16:00 hours) on payment of Rs.4000/- (four thousand only) for Printing of Promotional Material and Rs. 6000/- (six thousand only) for Supply of Sports Items through Treasury Challan TR. 6.

TERMS AND CONDITIONS

1. Tender process will be completed single stage two envelope basis for each component. Thus bids must be in two separate envelopes (i. Technical proposal & ii Financial proposal) clearly mentioning on the envelopes; otherwise the offer / envelopes shall be rejected unopened at the spot. Only technically qualified firms would be called for financial evaluation.
2. All bids must be accompanied by a Bid Security of **Rs. 0.500 million** for Lot-A and **Rs.0.100 million** for Lot-B in the form of CDR in the amount of Pak rupees, issued by a scheduled bank in favour of Director GB Sports Board.
3. An affidavit on stamp paper of Rs. 50/- must be accompanied with the tender documents to the effect that the bidder has never been black listed by any Government / Sami Government Organization / PPRA.
4. **Rate will be decided for item bid basis for Serial # 1** (i. e. Supply of Sports Gears / Equipments).
5. Rate will be decided on lot basis for Serial # 02 (i.e. printing of Promotional Material). For lot basis, reasonable market rates should be quoted for each & every item otherwise rejected.
6. Offered rates must be inclusive of all government taxes /foreign charges if any.
7. Offered rates must clearly be mentioned **in type form on the tender documents** / format issued by this Department. Rates offered in hand writing and other than the prescribed format shall not be considered.
8. For any item which is not included in bidding list, the contractor will be bound to provide the item on market rates with 10% service charges.
9. Incomplete, unsealed, conditional and bids received after due date / time shall not be entertained.
10. No advance payments shall be admissible.
11. The competent authority reserves the right to accept or reject any or all bids in the light of PPRA Rules, 2004, clause 33 (1) and GB-PPR, 2022 clause 36 (1).

(SHAH MUHAMMAD)
DIRECTOR
Ph # 05811-920450

INSTRUCTIONS FOR BIDDERS

1. Bids must be accompanied by a Bid Security of **Rs. 0.500 million** for **Lot-A** and **Rs.0.100 million** for **Lot-B** in the form of CDR in the amount of Pak rupees, issued by a scheduled bank in favour of Director GB Sports Board.
2. The quoted rates shall be inclusive of all applicable taxes, duties, levies and charges including income tax, sales tax, wealth tax and any other statutory or governmental taxes, as well as any foreign or other applicable charges, if any. No additional amount on account of such taxes, duties, levies, or charges shall be payable beyond the quoted rates.
3. No additional transportation charges will be claimed for loading and unloading
4. The Payment will be made through AGPR Gilgit as per Government procedure.
5. No advance payment will be made.
6. Maximum period of contract would be 01 year, 1st July, 2026 to 30th June, 2027. Accordingly rates offered by Firms shall prevail for the above specified period.
7. Bid price for printing of promotional material will be evaluated on lot basis, while the bid price for sports gears will be evaluated on the basis of item wise rates.
8. Bids will be evaluated as per GB PPRA Rules.
9. Any contractor / firm can apply for one or both lots.
10. The department reserves the rights to increase/decrease the quantity of any item.
11. The department has rights to terminate the contract at any time, however, mentioning the reason thereof.
12. If the firm failed to supply the mentioned quality the bills will not be entertained.
13. The Bidder shall submit an affidavit in legal stamp paper of Rs. 50/- that their Firm/Shop/ Store/ Workshop has not been blacklisted in the past on any ground by any Government (Federal / Provincial), a local body or a public sector organization on account of submission of false statement. If found blacklisted during or afterward of the tender, the Bidder shall be disqualified forthwith and subsequently black listed.
14. No TADA charges shall be paid to bidders for participation in bidding process.
15. The bidding price should be written clearly, must be compulsory typed, **Blank or missing** of any item rate may be treated as cancellation.
16. Bid prices unrealistically high or unrealistically lower to the prevailing general market rate /price, shall be deemed as cancelled / non-responsive.
17. The successful Bidder will furnish undertaking in legal stamp paper of Rs. 50/- duly attested by Magistrate 1st Class that he will ensure availability and uninterrupted supply of demanded item(s) to Gilgit-Baltistan Sports Board, Satellite Town Wahdat Colony, Shahrah Quaid-e-Azam, Jutiya, Gilgit failing which his contract shall be cancelled and amount of earnest money call deposit shall be forfeited in favor of the State.
18. The successful bidders will have to supply the best quality, standardized & genuine items / equipments / material to the office of Sports Board Gilgit-Baltistan only on demand, issued from GB Sports Board on a prescribed form / demand order duly stamped and signed by an authorized Officer.

19. Preference will be given to those who have capacity and experience.
20. Incomplete, unsealed, conditional and after due date offer will not be considered.
21. No compromise on quality and time lines would be admissible.
22. Only technically qualified firms shall be eligible for participation in financial bidding. While financial proposal of technically rejected firm shall be returned un-open.
23. It is imperative that a well established sports shop and printing press be available in Gilgit.
24. The Firm / individual trying to influence to get the tender, out of merit, will be black listed for future.
25. Proposal along with the supporting documents should reach to the ***office of the Director Gilgit-Baltistan Sports Board*** Satellite Town-Wahdat Colony Shahrah Quaid-e-Azam Jutial, Gilgit ***on or before 15th September, 2026 at 11:00 am.***

CRITERIA FOR TECHNICAL EVALUATION OF FIRMS / COMPANIES.

S #	Name of Firm	Profile of Company	Relevant work experience	Sports Shop / P-Press	Financial Capability	Sub-Total	Remarks
	Marks	15	06	04	15	40	

MARKING CRITERIA.

S #	Category	Marks Bifurcation
1	Profile of Company (Total Marks 15)	1. Functional years of the company (05 years = 05 marks): Maximum 08 Marks. 2. Registration (Form-C =2 & SECP Registration = 03 marks): Maximum 05 Marks. 3. List of clients of company (05 clients =01 mark) = Maximum 02 Marks. Total: - 15 Marks
2	Relevant Experience; Similar tasks undertaken regarding provision of sports gears / Printing of promotional material.	2 Marks for each task (minimum three tasks). Total: - 06 Marks
3.	Availability of well established Sports Shop / Printing Press in Gilgit	Total: - 04 Marks
3	Financial Capability	Total: - 15 Marks
a)	Annual Turnover (for last FY)	Total: - 08 Marks

	30.000 million and above (08)	
	20.000 million to 29.999 million (05)	
	19.999 million to down 5.000 million (03)	
b)	Cash availability (Bank Balance as on 31-08-2026)	Total: - 07 Marks
	8.000 million and above (07)	
	5.000 million to 7.999 million (04)	
	4.999 million down to 1.500 million (03)	

IMPORTANT NOTE:

1. Maximum Marks required for technical qualification shall be 28 marks out of total 40 marks.
2. Final selection of firms shall be made on the basis of technical & financial evaluation of bids.

Issued By:

Name

Designation

Signature

Obtained by and agreed for the content

Name

Designation

CNIC #

Firm

Cell No.

Signature

Lot-1 DETAIL ED LIST OF SPORTS GEARS / EQUIPMENTS

S #	Name of item	Specification	Unit	Unit rate offered for
A	Trophies / Medals / Souvenirs			
1.	Trophy chrome	Chrome made, with printing GBSB logo, Zafco or equivalent	Per inch rate	
2.	Trophy Steel	Steel made, wooden base with printing, Zafco or equivalent	Per inch rate	
3.	Trophy Brass	Original brass, wooden base with printing, Zafco or equivalent	Per inch rate	
4.	Medal Chrome	Chrome made, with printing GBSB logo, Zafco or equivalent	01 No.	
5.	Medal Brass	Original brass, GBSB logo printing, Zafco or equivalent	01 No.	
6.	Shield	Chrome made with steel plated, GB-SB logo print, Size 6x8 inch, Zafco or equivalent	01 No.	
B	Wearing Gears / Items			
7.	Joggers /Shoes	Leather made. Size 7 to 11 No. CA or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 Pair	
8.	Polo Boots	Custom made / handmade, pure leather, brown & black colour with embroidery.	01 Pair	
9.	Horse Shoes	Iron made, as per slandered size.	01 Pair	
10.	Socks	Sports socks, imported quality.	01 Pair	
11.	Helmet	Synthetic material.CA/Ihsan or equivalent	01 No.	
12.	Pads	Specific material. CA/Ihsan or equivalent	01 No.	
13.	Gloves (left & right)	Specific material. CA/Ihsan or equivalent	01 Pair	
14.	White Kit (Cricket)	Para shoot / cotton/micro or equivalent. Small, medium, large & extra-large. (The required sample shall be provided by the concerned contractor for review and approval).	01 Pair	
15.	Kit (shirt +shorts) multiple events	Shirt + shorts imparted quality, logo printed, Boss or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 Pair	
16.	Marshall Arts Kit	Shirt + trouser with belt, cotton / linen made, Size Small to XL.	01 Pair	
17.	Shirt +Trouser (color)	Linen made/ cotton/spandex mix, (shirt with short sleeve & full sleeve and sports trouser) Size Small to XXL (The required sample shall be provided by the concerned contractor for review and approval).	01 Pair.	
18.	Track suit (Premium quality /VIP)	Nylon /Linen/micro, size medium, large, XL, XXL, XXXL, Adidas or equivalent (The required sample shall be provided by the concerned contractor for review and approval).	01 Pair	
19.	Track suit (Normal)	Linen/micro, size medium, large, XL, XXL, XXXL, GB-SB logo printed, Slazenger or equivalent (The required sample shall be provided	01 Pair	

		by the concerned contractor for review and approval).		
20.	Cap (Desi)	Color: - White / brown, Cover Size:- 12 inch, Border size: - 24 inch, Woven by: - pure local wool thread, Status: - folded and ready of wear / use.	01 No.	
21.	Plum	Shanti (Feather) artificial, large size. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
22.	Choga Swati	White & brown color.	01 No.	
23.	Ladies Cap	(Desi / Hunza topi) Red color with local handicraft. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
24.	Shoqa (Desi)	White & brown color, local made.	01 No.	
C	Playing Gears.			
25.	Cricket Bat for hardball	Wooden made, Standard Size, CA 10000 / 12000, or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
26.	Cricket Bat for softball	Wooden made, Standard Size, good quality CA 8000 or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
27.	Soft ball for Cricket	Standard size, imported quality CA or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
28.	Hard Ball for Cricket	Standard size, Synthetic material, 04 piece, good quality CA or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
29.	Kit bag	Parashoot, SS Grory Cricket Kit Bag or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
30.	Table-Tennis Ball	Weight 2.5-2.7 gram, Diameter 40 mm, Orange or white color, Butterfly, Shield or equivalent.	01 No.	
31.	Table-Tennis Racket	Wooden made, blade shape, Butterfly 503.	01 No.	
32.	Tennis Ball	Plastic made. Dunlop or equivalent.	01 No.	
33.	Badminton Racket	High Modulus Graphite or Carbon Fiber. Length 27 inches. Wide 9 inches, Yonex Nanoscience / Nanometric. (The required sample shall be provided by the concerned contractor for review and approval).	01 Pair.	
34.	Badminton Racket	High Modulus Graphite or Carbon Fiber. Length 27 inches. Wide 9 inches, Hiqua 800. (The required sample shall be provided by the concerned contractor for review and approval).	01 Pair.	
35.	Shuttle-cock (Feather)	Weight 4.74 to 5.50 gram. Diameter 58-98mm, Vacnon or equivalent.	01 No.	

		(The required sample shall be provided by the concerned contractor for review and approval).		
36.	Shuttle-cock (Nylon)	Weight 4.74 to 5.50 gram. Diameter 58-98mm, Choice or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
37.	Football	Lather made. Weight 410-450gram. Circumference 27-28 inches, Mehtab / Advance or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
38.	Hockey ball	Round shape, white color, hard material, weight 156-163 gram, circumference 224-235 cm. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
39.	Hockey stick	Wooden made, length of stick 91.5 cm, weight 595 to 737 gram. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
40.	Polo Stick	Wooden made, standard length & size, original Stick. (The required sample shall be provided by the concerned contractor for review and approval).		
41.	Polo Ball	Wooden made, White color, Match or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
42.	Volleyball	Lather made. Weight 260-280gram. Circumference 65-67cm.(Mehtab or equivalent), (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
43.	Basketball	Rubber made, weight 567-650 gram, 75-78 cm circumference, Morton or equivalent. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
44.	Futsal Ball	Backing layer 3-5 layers of Polestar /cotton fabric, latex blader Circumference 62-64 cm, weight 400-450 gm. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
45.	Flag (GB Govt/ GB SB/ Pk)	With GB logo printed, Para shoot made. Size 3 X 4ft	01 No.	
46.	Net for Football goal posts	Nylon made. Width 24ft and height 8-10 feet. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
47.	Table-Tennis Net	Nylon made. 9 ft length and 5ft width.	01 No.	
48.	Table-Tennis Net Stand	Iron stand with screw	01 Set	
49.	Volleyball net	Length 10 meter and width 1 meter, Nylon made. (The required sample shall be provided by the concerned contractor for review and approval).	01 No.	
50.	Wickets	Wooden made. Length 28 inch and 1.5 inch diameter.	01 Set	
51.	Tennis Net	40ft length and 3 ft width, Nylon made. Cord	01 No.	

52.	Iron Pole	Iron pipe, 2-3 inch diameter and 14-16 gauge GI/ MS Pipe.	01 Feet.	
53.	Rope	Nylon made,	01Meter	
54.	Lime	Powder form	01 Kg.	
D	Horse Feeding /Transportation			
55.	Straw (Busa)	Wheat busa, local/ desi, fresh condition, nutritional good.	01 Kg	
56.	Bran (Chokar)	Wheat bran, local/ desi, fresh condition, nutritional good.	01 Kg	
57.	Grain (Chana)	Nutritionally good, fresh condition.	01 Kg	
58.	Maize	Nutritionally good & fresh condition.	01 Kg	
59.	Alphalpha	Local/ desi, alphalpha grass, fresh condition, nutritional good.	01 Kg	
60.	% of Cash	% Service Charges against each PKR 100 Cash Payment	%	
61.	Bus Seat	Per Passenger / Seat	Per-Kilometer	
62.	Shahzoor	Transportation charges with fuel and driver.	Per Kilometer	
63.	Mini-Truck	Transportation charges with fuel and driver.	Per day	
64.	Hiace (13-14 Seater)	Transportation charges with fuel and driver.	Per Kilometer	
65.	Coaster (25-28 Seater)	Transportation charges with fuel and driver.	Per day	
66.	TZ or equivalent type of vehicles	Transportation charges with fuel and driver.	Per Kilometer	
67.	V8 or equivalent type of vehicles	Transportation charges with fuel and driver.	Per day	
Total: -				

Important Note: - Any item not included in the BOQs if required by procuring agency the successful bidder shall be bound to provide the same as per market rate.

Lot-2 PRINTING OF PROMOTIONAL MATERIAL, PANAFLEX /BANNERS**(i) Printing of Promotional Material**

S #	Name of Item	Specification	Rate offered for				Remarks
			100	200	500	1000	
1.	Invitation Card	135 gram Matt Lamination with 4 color printing (6x8 inch) two page double side					
2.	Sports Certificate	135 gram Matt Lamination with 4 color printing, Size A4 (sample is available).					
3.	File Covers	Size 10x14 inch, 4 color printing, 310 gram card (Sample is available)					
4.	Souvenir	Memento, Crystal/Acrylic/Wood/Metal or a combination of materials, with plate and logo print.					
5.	Official ID Card	4 color printing, double side, sample is available.					
6.	Sports Medal	With logo & strip printed, brass.					
7.	P-Cap	Material: 100 Cotton or Polyester, Fabric Weight: 180-260 GSM, Size: Standard, adjustable, Branding: Logo printed.					
8.	Round-Cap	100 % cotton or polyester, Weigh-180-260 GSM, Logo printed.					
9.	T-Shirt	100 % cotton, cotton/polyester blend or polyester, short sleeve or long sleeve, Fabric Weigh-160-220 GSM, logo printed, Size M, L, XL, XXL.					
Total: -							

(ii) Printing of Panaflex / Banners

S #	Item Name	Specification	Rate offered for	Rate offered
1.	Panaflex	Star, full color high resolution printing.	Per square feet.	
2.	Panaflex	China 250 gram, full color high resolution printing	Per square feet.	
3.	X - Standees	(Size 2.5x5ft) with Star Flex, full color high resolution printing.	Per Standee	
4.	Banner	Cloth (cotton / Lennon / silk) standard printing.	Per square feet.	
Total: -				

Important Note: - Any item not included in the BOQs if required by procuring agency the successful bidder shall be bound to provide the same as per market rate.

CHECK LIST.

1. Make sure no item missed / skipped related to the bidding.
2. CNIC copy of the proprietor / contractor / supplier.
3. Legal documents (Registration Certificate etc.).
4. Company / Firm Profile.
5. Experience certificate / previous work experience, references.
6. Catalogue / sample of products / details of previous projects if any.
7. Bid Security / Pay Order (CDR) for respective lot(s).
8. Affidavit (in legal stamp paper of Rs. 50/- duly attested by Magistrate 1st Class)
9. Signature and stamp on each page.
10. Proposal submitted in two separate envelopes
11. Title mentioned on each envelope.
12. Bank Statement.