

Form-I

(See Rule 5(1))

APPLICATION FORM FOR GRANT OF TRAVEL AGENTS & TOUR OPERATORS LICENSE

(1. Please furnish typed replies)

(2. Separate sheets may be used where necessary)

S.No	Details	
01	Name of the person/firm	
02	Business address (if Registered, please give registered address). If the principal place of business is outside Pakistan or the Company is incorporated outside Pakistan give name and address of the duly authorized agent, in Pakistan	
03	Nature of the firm whether proprietary, partnership, private company, public company, limited or unlimited.	
04	Year of establishment (year of registration in case of partnership/company. Please attach attested copy of registration certificate).	
05	Telephone number with number of lines. b) Telegraphic/telex/cable address. c) Details of branch office, if any established/Proposed to be established.	
06	Capital invested (Please indicate clearly the paid-up capital and enclosed certificate of appropriate authority in support of your statement).	
07	Names and address of directors/partners/manager, indicating qualifications and experience of each in travel business (separately for those heading each branch office).	
08	Name of banker (Please attach reference from the bank).	
09	Name and address of auditors, if any.	
10	Number of staff category-wise employed or proposed to be employed (separately for each branch office).	
11	Nature of business (Please give details, indicating clearly the field of operation proposed to be undertaken	

12	Whether any other activities are proposed to be undertaken? If so, in what fields?	
13	Please indicate airline/rail/shipping agencies (including foreign agencies) negotiated or proposed to be acquired	
14	Please give the following details i) Assets: ii) Liabilities, clearly showing investments, tangible and intangible assets loans and other liabilities, reserve funds, cash & bank balance.	
15	Do you hold a license to deal in foreign exchange? If so, please give your license number and date (enclose attested copy of the license) with a statement of foreign exchange earned during the last three calendar year, duly certified by your bankers.	
16	Please give details of your connections with foreign travel agents and tour operator (enclose copies of agreements, if any, entered into with them.	
17	Please state if you or your manager or a partner or any of the directors of your company have ever been convicted of an offence. If so, please give details.	
18	Please give a detailed plan of your office (including each branch office if any) indicating the space, various counters, show windows etc.	

DECLARATION

1. I/we hereby solemnly declare that all the particulars give above are correct
2. I/we hereby solemnly declare that if a license is granted to me/us, I/We will abide by the Travel Agencies & Tour Operators Act, 2020 and the Rules made thereunder the terms of the license granted to me/us, and the code of conduct.

Signature of Applicant.

Note: This application should be accompanied by

- (1) The last three years audited account reports duly certified by the auditors of the applicant (for the existing agencies only).
- (2) Up to date income tax clearance certificate from the appropriate authority.